

Central Area Local Human Rights Committee Meeting
Delivering H.O.P.E Human Services – Richmond, Virginia
Wednesday, January 11, 2012 at 10:00AM

Committee Members Present:

Monica Lucas Carol Gittman
Edward Barlow Felicia Daniels

Human Rights Advocate Representation:

Beverly Garnes, Human Rights Manager

Central Area LHRC Secretary

Fabri D. Claiborne

Affiliates Absent:

Angelic Homes
Exceptional Treasures

Affiliates Present:

Deatrice Delk	Extreme Counseling
Danielle Hunt	Phase One
Jamie Faulcon	Metro Area Support Services
June Harvell Key	Metro Area Support Services
Kimberly Jones	Karisma Consulting
Tamika Foster	EVOLVE Therapeutic Counseling Services, LLC
Lisa Charles	A New Idea Clinical Counseling, LLC
Teresa Felton-Davis	Delivering H.O.P.E. Human Services, Inc.
Evelyn Brenyah, Joseph Hope	Future Generation
Tanya C, Bray	LEVOC Family Services
Rob Brown	Middleton Gee Community Group
Tanya Judon-Winston	Legacy Family Services, LLC
Charmaine Jackson, Shantel Webber	Legacy Family Services, LLC
Shannon Harris Robertson	Rest Assured, LLC
Shana Watson	Strategic Youth Services, LLC
Latrice Crawley	Guiding Lights, LLC
Samaria Lewis	Guiding Lives, Inc.
Daniel Moore	The Outreach Foundation
William Frazier	Negril, Inc.
Mory Bamba	New Beginning Residential Service, LLC
Gloria Grant	Put Family First, LLC
Richard Mason	Family Guidance

I. Call to Order: Chair, Monica Lucas called the Central Area Local Human Rights Committee meeting to order at 10:15am at the Delivering H.O.P.E , LLC, Richmond, VA.

II. Establishment of a Quorum:

The following committee members were present including Monica Lucas, Felecia Daniels, Carol Gittman and Edward Barlow which provided a substantial body of persons to conduct the business of the committee.

III. Approval of Minutes

A review of the minutes from the October 12, 2011 meeting was completed. A motion was made by Carol Gittman and seconded by Edward Barlow to accept the minutes with corrections.

i. Corrections include:

1. Put Family First was in attendance at the October 12, 2011 meeting
2. Rest Assured presented report during October 12, 2011 meeting.
3. Middleton Gee Community Group – Rob Brown not Ron Brown
4. Family Guidance was present during February and April 2011 meeting.

IV. There were no public comments.

V. Financial Report

- The financial report was presented and distributed to the affiliates who were present by Danielle Hunt. Ms. Hunt reported all expenses as of Wednesday, January 11, 2012.
- Ms. Lucas reminded everyone that the committee members are not allowed to vote on any financial decisions for the Central Area LHRC. All decisions and discussions are to be made among the providers.

VI. Advocate's Report

Mrs. Garnes discussed the importance of having all mandated positions filled on all LHRCs. The State Human Rights Committee (SHRC) continues to monitor and track LHRCs that do not have the mandated positions filled. The SHRC is encouraging LHRCs to notify Licensing of the providers who are not in compliance with the regulations and cooperative agreements.

The meeting minutes must be posted to the DBHDS website within 10 days of the LHRC meeting. A copy of the minutes will be emailed to the affiliates and members to ensure the information is accurate.

The next SHRC meeting will be held on January 27, 2012 at 10:00am.

VII. Old Business

- a. Ms. Lucas ensured that Cooperative Agreements were signed and turned in; as well the 2010 Annual Reports. The following providers have not submitted a signed cooperative agreement:

- Angelic Homes, LLC
- A New Idea Clinical Consulting, LLC
- Delivering H.O.P.E. Human Services
- Evolve, LLC
- Family Guidance
- New Beginning Residential Service, LLC.
- Put Family First
- Restoring Youth Alternative

- b. A motion was made and seconded by the committee to send a letter to affiliates who have consistently missed meetings and reporting requirements. The affiliates are as follows:

- New Hope Home
- Angelic Homes
- Family Face 2 Face
- A New Idea Clinical Consulting, LLC
- New Beginnings Residential Services
- Restoring Youth Alternatives

The affiliates were reminded by Mrs. Garnes and Ms. Lucas that they could receive a licensure citation for failure to comply with the regulations included in the Cooperative Agreement. This includes attendance, submission of reports in the timeframe set by CALHRC.

VIII. New Business

Ms. Lucas discussed the following:

- The Meeting and submission schedule for 2012-2013

Meeting Date	Submission Date	Reporting Period
April 11, 2012	March 21, 2012	January 1 –March 17, 2012
July 11, 2012	June 20, 2012	March 18-June 16, 2012
October 10, 2012	September 19, 2012	June 17 – September 15, 2012

All reports must be submitted to Fabri Claiborne via email at CALHRCsec@yahoo.com

Also, during this time Ms. Lucas asked the affiliates if they would like to continue having refreshments during the meetings. The affiliates agreed to continue having refreshments. The refreshment schedule is as follows:

Meeting date	Provider Responsible
April 11, 2012	Guiding Lights, LLC
July 11, 2012	Metro Area Support Services, Inc.
October 10, 2012	Strategic Youth Services, LLC

- Family Guidance requested approval for a program expansion. However, due to the limited amount of information presented, the CALHRC made a motion to defer acceptance of the expansion pending additional information from Mr. Mason.

A motion was made by Felecia Daniels and seconded by Carol Gittman to have Family Guidance re-present their program expansion during the April 11, 2012 meeting.

IX. Human Rights Quarterly Activity Reporting:

Reports from each provider on events occurring during the reporting period of September 29, 2011 – December 31, 2011

- **Karisma Consulting – Intensive In-Home**
No activity to report. No program changes.
- **The Outreach Foundation** – No activity to report. No program changes.
- **LEVOC Family Services** – No activity or program changes to report.
- **Evolve Therapeutic Counseling Services** – No activity to report
- **Phase One Mental Health Support- Day Treatment**
No activity to report

Mental Health Support

On November 7, 2011 a consumer complained that he did not receive “professional” care from his assigned counselor and alleged that he had not received services that supports his ISP and therefore, requested a discharge. The consumer also requested the agency to provide transportation to social services to apply for

benefits for his roommate. Violation of assurance of rights was unfounded.

- **Metro Area Support Services** – No activity to report.
- **Guiding Lights, LLC** -
In –Home Treatment
No activity to report.

Mental Health Support
No activity to Report
- **Guiding Lives, Inc.** - No activity to report. No program changes. They are still in the licensing process.
- **New Beginning Residential Services** – No Report Submitted
- **Middleton Gee Community Home** – No activity to report. No program changes. No clients served at this time.
- **Exceptional Treasures:** Absent
- **Legacy Family Services:** No activity to report.
- **Delivering H.O.P.E** –
Mental Health Support
No activity to report

Intensive In-Home
No activity to report
- **Future Generation Youth Services** –
Intensive In-Home
No activity to report

Mental Health Support
No activity to Report
- **A New Idea Clinical Consulting, LLC** – Absent. No report submitted
- **Family Guidance, Inc.** - No Report Submitted. Will email quarterly and annual report.
- **Angelic Homes, LLC/Intensive In-Home:** Absent. No report submitted

- **Extreme Counseling Solution, Inc.** – No activity to report.
- **Strategic Youth Services, LLC.** – No activity to report. Licensed with one client to service.
- **Negril** –
Day Support Service
On December 29, 2011 a client fell while using the restroom and struck his head. The proper authorities were notified of the incident. An administrative investigation was conducted. No abuse was founded. Client has a history of falling without warning... The staff has been advised that client was possibly having seizures as reported by his mother. The client therefore needs to be monitored closely.
- **Put Family First** – No activity to report

A motion was made by Edward Barlow to accept the quarterly reports as presented and seconded by Felecia Daniels.

- X. **Chairperson's Comments:** Monica thanked Delivering H.O.P.E Human Services, LLC, for providing a meeting location for the meeting. Monica informed the affiliates to begin looking into other locations to hold upcoming meetings.

XI. Adjournment

- There being no further business, the meeting was adjourned at 12:20 PM. The next regular scheduled meeting will be held Wednesday, April 11, 2012.

Monica Lucas, Chair

(Date)